# DRIVING INSIGHTS

# EPISODE 28: NEXT-STEP GUIDE

Recruiting the Next Generation of Service Advisors

The automotive industry is evolving rapidly, and service departments across the country are feeling the pressure to adapt to the changing workforce landscape. While it's important to acknowledge that every dealership has its own unique culture and operational constraints, finding ways to appeal to younger talent is becoming increasingly crucial for long-term success.

This guide offers a range of practical steps, insights, and considerations to help you create an environment that attracts Millennials and Gen Z workers while maintaining operational excellence. Not every suggestion will be the right fit for every dealership, and that's okay. The key is to identify which strategies align with your dealership's values and operational realities, and to implement those in a way that enhances your existing strengths. Even small changes can make a significant difference in attracting and retaining younger talent.

#### 1. Assess Your Current Workforce and Identify Gaps

Begin by conducting a thorough analysis of your existing team. Look at the age distribution, skill sets, and tenure of your current service advisors. Identify areas where you lack younger representation or specific skills that Millennials and Gen Z typically bring to the table, such as digital fluency or social media savvy.

Create a detailed report that outlines your findings, including potential retirement timelines for older staff members and projected growth needs. This assessment will serve as the foundation for your recruitment and retention strategy.

**Pro-tip:** Use data visualization tools to create easy-to-understand charts and graphs that illustrate your workforce demographics. This can help you communicate the need for change to upper management and your team.

Tripping point: Don't fall into the trap of stereotyping generations. While general trends exist, individual differences are significant. Avoid making broad assumptions about what all Millennials or Gen Z workers want.

Thought starter: How can you leverage the strengths of your existing multigenerational workforce to create a more appealing environment for younger workers?





#### 2. Develop a Compelling Employee Value Proposition (EVP)

Craft an EVP that speaks directly to the values and aspirations of Millennials and Gen Z. This should go beyond just compensation and benefits. Include elements such as opportunities for personal growth, work-life balance, social responsibility initiatives, and the chance to work with cutting-edge automotive technologies.

Your EVP should be a clear, concise statement that encapsulates why a young, talented individual would want to work in your service department. It should highlight the unique aspects of your dealership and the automotive industry that might appeal to younger workers.

**Pro-tip:** Involve your current younger employees in developing the EVP. Their input can provide valuable insights and ensure that your proposition resonates with your target audience.

**Tripping point:** Avoid creating an EVP that doesn't align with your actual workplace culture. Millennials and Gen Z value authenticity, and they'll quickly become disillusioned if your promises don't match reality.

Thought starter: How can you incorporate elements of purpose and social impact into your EVP, given the nature of automotive service work?

#### 3. Redesign Your Recruitment Process

Overhaul your recruitment strategies to better target Millennials and Gen Z. This might involve:

- Utilizing social media platforms for job postings
- · Creating engaging video content that showcases your work environment
- Partnering with local technical schools and community colleges
- Implementing an employee referral program with incentives
- Using Al-powered recruitment tools to streamline the application process

Ensure that your job descriptions are written in a way that appeals to younger workers, highlighting opportunities for growth, the use of advanced technologies, and the collaborative aspects of the role.

Pro-tip: Consider hosting virtual job fairs or "day in the life" livestreams to give potential applicants a real sense of what it's like to work in your service department.

**Tripping point:** Don't neglect traditional recruitment methods entirely. While digital strategies are important, some excellent candidates may still prefer conventional application processes.

Thought starter: How can you make the application





process itself a positive brand experience for potential young hires?

#### 4. Implement Flexible Scheduling Options

Develop a flexible scheduling system that allows for better work-life balance without compromising service quality. This could include:

- Offering 4-day work weeks with 10-hour shifts
- Implementing a rotating weekend schedule to ensure fair distribution of less desirable shifts
- Allowing for flexible start and end times within a core hours framework
- Considering part-time or job-sharing options for certain roles

Be sure to clearly communicate the parameters of your flexible scheduling options and how they align with business needs. Develop a system for managing and tracking these flexible arrangements to ensure fairness and operational efficiency.

**Pro-tip:** Use workforce management software to help balance employee preferences with business needs when creating schedules.

**Tripping point:** Be cautious of creating an overly complex system that's difficult to manage or that inadvertently creates inequities among staff.

Thought starter: How can you measure the impact of flexible scheduling on employee satisfaction and productivity?

#### 5. Develop a Comprehensive Training and Onboarding Program

Create a structured, multi-faceted training program that goes beyond basic job skills. Include modules on:

- Technical skills specific to your dealership's brands
- Customer service and communication
- Digital tools and software used in your service department
- Financial literacy and business operations
- Soft skills like time management and conflict resolution

Incorporate a variety of learning methods, including hands-on practice, e-learning modules, mentorship, and group workshops. Ensure that the program is adaptable to different learning styles and paces.

**Pro-tip:** Create a "training passport" that new hires can use to track their progress through different modules,





gamifying the learning process.

**Tripping point:** Avoid information overload. Space out training over time and provide opportunities for practical application between learning sessions.

Thought starter: How can you incorporate ongoing feedback and improvement into your training program to keep it relevant and effective?

### 6. Establish a Clear Career Progression Path

Map out potential career paths within your service department and the broader dealership. This should include:

- Detailed job descriptions for each role
- · Skills and experience required for advancement
- Typical timeframes for progression
- Potential salary ranges for different positions

Make this information readily available to all employees and discuss it during regular performance reviews. Encourage employees to set career goals and work with them to develop personalized development plans.

**Pro-tip:** Create visual career maps that illustrate different potential paths an employee could take, including lateral moves that broaden skills.

**Tripping point:** Be careful not to create unrealistic expectations. Ensure that advancement opportunities align with actual business needs and growth projections.

Thought starter: How can you create opportunities for growth and development even when vertical promotion isn't immediately available?

#### 7. Implement a Robust Mentorship Program

Develop a formal mentorship program that pairs experienced staff with newer employees. This program should:

- Have clear goals and expectations for both mentors and mentees
- Include regular check-ins and progress evaluations
- Offer training for mentors on effective coaching techniques
- Provide opportunities for reverse mentoring, where younger employees can share their insights on technology and trends

Ensure that the program is structured but flexible enough





to accommodate different working styles and schedules.

Pro-tip: Consider creating mentorship pairs that cross departmental lines to give mentees a broader perspective on the business.

Tripping point: Avoid forcing mentorship relationships that aren't working. Have a process in place for reassigning mentors or mentees if necessary.

Thought starter: How can you recognize and reward effective mentors within your organization?

#### 8. Leverage Technology in Daily Operations

Integrate modern technology into your service department operations. This could include:

- Implementing a state-of-the-art Dealer Management System (DMS)
- Using tablets or mobile devices for service write-ups and customer communication
- Adopting Al-powered chatbots for scheduling and basic customer inquiries
- Utilizing advanced diagnostic tools and sharing the data with service advisors

Ensure that all employees are thoroughly trained on new technologies and understand how they improve efficiency and customer service.

Pro-tip: Create a "tech champion" role within your team, responsible for staying up-to-date on new technologies and helping to integrate them into your workflows.

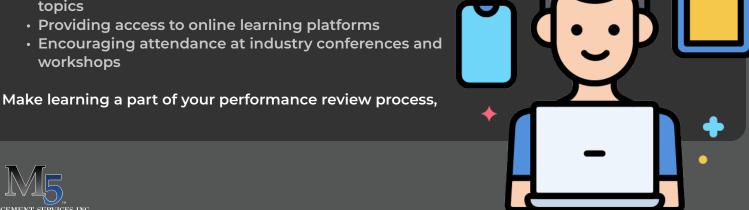
Tripping point: Be wary of implementing technology for its own sake. Each new tool should have a clear purpose and demonstrable benefit.

Thought starter: How can you involve your younger employees in the process of identifying and implementing new technologies?

#### 9. Foster a Culture of Continuous Learning

Create an environment that encourages and supports ongoing education and skill development. This could involve:

- · Offering tuition reimbursement for relevant courses or certifications
- · Hosting regular "lunch and learn" sessions on various topics



recognizing and rewarding employees who actively pursue professional development.

**Pro-tip:** Create a knowledge-sharing platform where employees can post articles, videos, or insights they've found valuable, fostering a collaborative learning environment.

**Tripping point:** Avoid making additional learning feel like a burden. Ensure that time for development is built into work schedules and that the benefits are clear.

Thought starter: How can you tie continuous learning directly to business outcomes and individual career progression?

#### 10. Implement Fair and Transparent Compensation Practices

Develop a compensation structure that is competitive, fair, and transparent. This should include:

- Clear criteria for base pay and any performance-based bonuses
- · Regular market rate reviews to ensure your compensation remains competitive
- Transparency about pay ranges for different roles and levels
- A fair system for distributing customer-pay work among service advisors

Communicate openly about how compensation decisions are made and provide regular feedback on performance metrics that impact pay.

**Pro-tip:** Consider implementing a points-based system for distributing work, where different types of jobs are assigned point values based on complexity and potential commission.

**Tripping point:** Be cautious about creating a system that pits employees against each other or encourages unethical behavior to boost individual earnings.

Thought starter: How can you balance individual performance incentives with team-based rewards to foster both personal accountability and collaboration?

#### 11. Create a Positive and Inclusive Work Environment

Foster a workplace culture that is welcoming, respectful, and inclusive. This involves:

- Developing and enforcing clear anti-discrimination and harassment policies
- Celebrating diverse perspectives and encouraging open dialogue
- Creating employee resource groups or affinity networks
- Ensuring that your physical workspace is comfortable





#### and accommodating for all employees

Regularly assess your workplace culture through anonymous surveys and focus groups, and be proactive in addressing any issues that arise.

**Pro-tip:** Implement a "culture committee" with representatives from different departments and levels to help drive and maintain a positive workplace environment.

**Tripping point:** Avoid tokenism or superficial diversity efforts. Meaningful inclusion requires ongoing commitment and action at all levels of the organization.

**Thought starter:** How can you leverage the diverse perspectives within your team to improve customer service and business operations?

#### 12. Enhance Communication and Feedback Channels

Implement robust communication systems that keep all employees informed and engaged. This could include:

- Regular team meetings and one-on-one check-ins
- A digital platform for sharing updates and gathering feedback
- An open-door policy that encourages employees to share ideas and concerns
- Regular pulse surveys to gauge employee satisfaction and identify areas for improvement

Ensure that communication is two-way, with leadership being transparent about business challenges and successes, and actively seeking input from employees at all levels.

**Pro-tip:** Implement a structured process for employees to submit ideas for improving operations or customer service, with rewards for implemented suggestions.

**Tripping point:** Be cautious of creating "communication overload." Ensure that all communications have a clear purpose and are delivered through appropriate channels.

Thought starter: How can you tailor your communication methods to appeal to different generational preferences while maintaining consistency in messaging?

# 13. Emphasize Work-Life Balance and Wellness

Develop programs and policies that support employee well-being and work-life balance. This could include:

- Offering comprehensive health insurance that includes mental health coverage
- Implementing wellness programs, such as gym memberships or on-site fitness classes
- Providing generous paid time off and encouraging





employees to use it

- Offering family-friendly policies like parental leave or childcare assistance
- Creating quiet spaces in the workplace for relaxation or meditation

Regularly review and adjust these programs based on employee feedback and utilization rates.

Pro-tip: Consider implementing a "wellness challenge" that encourages healthy habits and team bonding.

**Tripping point:** Avoid creating a culture where employees feel pressured to participate in wellness activities or where work-life balance is preached but not practiced by leadership.

Thought starter: How can you measure the impact of wellness initiatives on employee productivity and satisfaction?

#### 14. Embrace Corporate Social Responsibility (CSR)

Develop and implement CSR initiatives that align with your business values and resonate with younger employees. This could involve:

- Partnering with local environmental organizations for sustainability projects
- Organizing volunteer days for community service
- Implementing green practices in your service department
- Supporting local education initiatives, particularly in automotive technology

Involve employees in choosing and planning CSR activities to increase engagement and ensure that the initiatives are meaningful to your team.

**Pro-tip:** Create a CSR committee with representatives from different departments to drive and coordinate initiatives.

**Tripping point:** Avoid "greenwashing" or superficial CSR efforts. Ensure that your initiatives are genuine and impactful.

Thought starter: How can you align your CSR efforts with your core business operations to create mutual benefit for the community and your dealership?

# 15. Regularly Review and Adapt Your Strategies

Implement a system for regularly reviewing and adjusting your recruitment and retention strategies. This should include:

- Annual reviews of all policies and programs
- Regular benchmarking against industry standards and best practices





- Soliciting feedback from employees at all levels
- Analyzing key metrics such as turnover rates, employee satisfaction scores, and recruitment success rates

Be prepared to make bold changes if certain strategies aren't yielding the desired results.

**Pro-tip:** Create a cross-functional team responsible for this ongoing review process, ensuring diverse perspectives are considered.

**Tripping point:** Avoid change for the sake of change. Ensure that any adjustments are data-driven and aligned with your overall business strategy.

Thought starter: How can you foster a culture of continuous improvement that extends beyond HR practices to all aspects of your service department operations?

Implementing strategies to attract and retain Millennial and Gen Z service advisors is an ongoing process of adaptation and improvement, not a one-time effort. It requires commitment from leadership, open communication with employees, and a willingness to challenge traditional practices. However, it's crucial to remember that every dealership has its own unique culture and operational realities. Not every strategy will be the right fit for every service department, and that's perfectly fine.

The key is to identify which approaches align best with your dealership's values and existing strengths, and to implement those in a way that enhances your operations. While generational trends provide useful insights, it's important to remember that every individual is unique. The goal is to create a flexible, inclusive environment that can accommodate diverse needs and preferences while maintaining operational excellence.

By thoughtfully applying the strategies that work best for your dealership and continuously refining your approach, you can build a dynamic, multi-generational workforce that drives your service department's success well into the future. Even small, incremental changes can make a significant difference. Your efforts to create an appealing work environment for younger employees will likely benefit workers of all ages, leading to improved morale, increased productivity, and ultimately, enhanced customer satisfaction and business performance.

Remember, the journey to attracting and retaining younger talent is unique for each dealership. Embrace the process, learn from your experiences, and don't hesitate to adjust your strategies as you go. The future success of your service department depends on your ability to adapt and evolve with the changing workforce landscape.





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